

**Breakfast and After School Club Assistant –Preston Primary School  
To start Monday 2<sup>nd</sup> September 2018**

Closing Date:

**Benefits & Grade**

Grade CSCP 8-10

**Contract Details**

Term time only plus PD days – 195 days per year

**Contract Hours**

**16.25 hours per week**

7.45am – 8.45am Monday – Friday

3.15pm – 5.30pm –Monday- Friday

**Disclosure**

The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced DBS check.

**Job Description**

We are looking to appoint a highly motivated and effective After School Club Assistant to assist with the day to day running of the breakfast and afterschool club. This is an excellent opportunity for an experienced candidate. The successful candidate will work closely with the Head teacher, the manager and the Admin staff to;

- deliver a program of interesting and educational of activities
- assist in the day to day administration
- assist in the preparation of healthy breakfast and snacks
- ensure the high expectations of the school are followed

Previous experience of working alongside children is preferred. We will provide on-going training to support your personal and professional development  
In return we offer an established, caring and nurturing staff team dedicated to developing the whole child. Preston Primary School is a one form entry school situated within the Eaglescliffe community. The school has a strong academic reputation and is committed to being able to support children in all aspects of their learning.

Visits to the school are strongly advised and we welcome all applicants.

For more information about the school, our website can be found at  
[www.prestonprimary.co.uk](http://www.prestonprimary.co.uk)

Interviews to be held week beginning

Visits to school are warmly welcomed and we would ask that you telephone first to make an appointment.

This vacancy closes at 9am on Thursday 12<sup>th</sup> July 2018

Shortlisting will take place on the afternoon of the Friday 13<sup>th</sup> July

Interviews will be on Friday 20<sup>th</sup> July 2018

**More Information Obtainable**

Application forms, job descriptions and person specifications are available via the school website at [www.prestonprimary.co.uk](http://www.prestonprimary.co.uk) under the vacancies section.

Completed applications must be returned by post to the School please do not send electronically. Applications received after the closing time will not be considered.

Preston Primary School, Laurel Road, Eaglescliffe, Stockton-on-Tees, TS16 0BE

Tel: 01642 784735 Fax: 01642 789312

Head Teacher: Mrs S Richardson