

## Minutes of Preston Primary P.T.A. 21.11.07.

Present: Lisa, Nicky, Shirley, Fiona, Simon, Kirsty, Andrew, Jo, Nicola D, Di, Llana, Dawn.

Apologies: Jacky, Jane, Jenny, Duncan C, Hazel, Sarah C, Sarah A, Helen B, Helen S, Duncan S.

### Actions from last meeting:

- PTA Leaflet : To be carried over to January. **F.O.**
- Thank you to pamper evening exhibitors considered unnecessary.
- Disco: All went well eventually! Next time to confirm with DJ in writing. **ND**
- Pants on your head day. **Nicky** and **Lisa** to be in staff room to receive and pack donations.
- Posters to be put up. **D.H.**
- Free milk for under 5's. Nursery were aware of the scheme but explained why they had chosen not to implement.

Café feedback. Went well, some parents thought had to pay. Worth doing each half term. Next one February 1<sup>st</sup>, probably manned by **Nicky and Jo**. Advertising, **N.W.**

Newsletter to go out after Christmas will include details of Café, P&E event, ASAs, Easter activity, (see below), Summer Fair date, web site updates and details of what we have raised/bought or will be fund raising for. **F.O.**

Easter. Large Rabbit in PTA cupboard to be saved to raffle at Easter.

### Treasurer's Report:

- £6678 unallocated balance.
- 8 missing leaves on Preston tree to be chased up. **L.P.** Lesley Bulmer will liase with Park. An outline map is to be drawn to help people find their own leaf. **A.Q.**
- NCPTA subs due. Agreed to pay by direct debit to save an amount.
- ASA coaches to be paid.
- Awaiting bill from Terry for paint etc.

### After School Clubs / Extra Curricular Activities:

- Spring term: Chess, Gym, Choir, Football, **D.C.** , Table Tennis.
- Table Tennis is in response to the community questionnaire conducted by Angus Watson for the Governors. Tables from Extended Schools.
- Art going well. Thanks to Bibi and Mhari for their help
- Dance finishes at end of term. Last date for all clubs will fall in penultimate week of term.
- Discussed the few parents arriving late particularly at dance fusion. Reminder could be attached to next sessions forms.
- Timetable of activities and their session times to go up on PTA notice board. **J.A.** and on website, **A.Q.**

### Christmas Fair See attached list.

Fiona has phoned Herald and Post to put in advert.

Leaflets handed out to distributors for delivery this weekend.

Cakes and helpers letter going out tomorrow.

Roll dice game added to list.

Last years Santa presents, mugs, to be available for some games as prizes.

Lights and extensions needed for grotto.

**Lights: Nicola D, Fiona, Lisa, Simon Kirsty Extension Cables: Nicola D, Simon, Di, Kirsty**

Cakes: Nicky W – Rocky Road

Nicola D – Chocolate Cake

Fiona and Margaret – Big Cake, apple pie

Angelique – Cake for Raffle and small cakes

Kirsty – Crispy cakes

Di – Loaves and little cakes.

Leah's Gran - scones? **N.D.** to ask

Any one with stuff for raffle please take to Nicky by the weekend.  
Helium Balloons discussed and decided they were better at the summer fair.  
Nicky has red and green balloons for decoration.  
Dawn to do crimping next to face painting. Mirror Needed. **D.K.**  
Secret santa poster do be made.

Decorating classrooms Thursday 29<sup>th</sup> after school. **J.A, N.W.**

**Friday setting up: Jo, Nicky W, Di, Llana, Lisa, Jean (pm), Fiona (cooking),**

**Possibly/to ask: Jane W, Tracey, Claire, Lisa S, Nicola D, Pauline.**

Alcohol, will be available this time as licence and wine has been bought. It was felt that offering the free mulled wine entices people to stay for longer and ensures they visit the refreshment stand and may buy their tea.

Discussed clarifying a clear process for decision making.

**Nicky W** to call **Nicola Mejia re PA system** and also xmas night out.

Santa Suit. **N.D.**

Biscuits to thank David. **F.O.**

Signs to be painted on Friday.

**Banner N.D. to find and put up with K.Q.**

Miriam Robson organising choir.

CD players needed: some in school; also Christmas Music.

**: Lisa, Jo, Nicola D, Di.**

Floor plan discussed but may have to revise as we set up as we see how much space we have.

#### Any Other Business:

- Wake up Shake up. Discussed possibility of supporting this financially. To pay Michelle White for this very popular activity, two mornings a week, including her prep time, Figures to be confirmed, possibly around £500 for a year. Michelle may also be interested in running a class for parents. ( insurance?)
- Discussed purchase of a head set radio microphone. This would be useful for Wake up Shake up and school productions. Current quote was £200, **Andrew** to investigate more competitive price.
- Harvest festival. Suggestion that next year we do something alternative to the auction. Shirley confirmed staff had felt the same and will re think next year.
- Charity fundraising this year £868 to NSPCC, £200 to Children in Need, £165 to Macmillan Coffee morning.
- **Author:** Kay sent details of Liz Millian, local author, no travel expenses, price for a full day similar to last years author. **N.W.** to follow up.
- **SAGS night.** Kay and Sue to host next one 8<sup>th</sup> February. At Kay's?
- **Summer Fair:** Pony rides booked. Dog agility demonstration available, will charge for kids to have a go with own dog or one of theirs. Agreed to book. **N.W.**
- **Swing Band.** Keen to do a carol concert but suggested date is day after christingle. Shirley to ask if they will do an afternoon. As concerned parents wont come 2 days running.
- **Christingle.** 13<sup>th</sup> December, 6.30pm. Help needed with refreshments at All Saints Church. School to provide mince pies, tea and coffee. **Shirley** to get back to us re. Christingle Oranges. Refreshment helpers: Nicky, Jo, Lisa, Di, Nicola D.
- **Pre school clothes,** needed for a charity. See Jo if you have any spare.
- **Dawn has a new email:** [dawnlindakeogh@yahoo.co.uk](mailto:dawnlindakeogh@yahoo.co.uk)
- **Christmas Night out:** Meet at **Simons House** for pre dinner drink. **Dawn** will confirm sit down time at Parkmore.

Date & Time of next meeting:

Thursday 17<sup>th</sup> January at 8pm