

MINUTES OF THE MEETING HELD ON WEDNESDAY 26 SEPTEMBER 2007

Present: Simon, Kirsty, Jacky, Llana, Shirley, Dawn, Di, Jo, Lisa, Fiona, Duncan, Nicki, Nicola M, Nicola D, Hazel.

1. **Apologies for Absence**

Apologies were received from: Jane H, Sarah A, Helen, Sarah C, Jenny and Helen S.

2. **Minutes of the Last Meeting – Annual General Meeting.**

Agreed as true record.

3. **Matters Arising from the Minutes**

3.1 **PTA Leaflet** – Hard copy on disc. **ACTION:** Nikki to e-mail leaflet to Dawn.

3.2 **Art Exhibition** – Discussion regarding Art Sessions within the School. Suggestions made included:

- **Images Art Company** – this Company provide a free art session to the School, and the School retains 40% of the profits from the sale of the art;
- **Resident Artists** – running sessions within School;
- **Eggescliffe Sixth Form Art Students** – as above;
- **Local Art College –Foundation Students** – doing a project with the School;

ACTION: Shirley to progress with a view to running some kind of Art Project during the Spring Term.

3.3 **Christmas Social** – Dawn presented details of two venues for the PTA Christmas Party. The first venue was the Parkmore Hotel for the 1st December, £27.50 per head and the second was for the 8 December at the Tall Trees Hotel at £38.50 per head. It was agreed the Christmas Party would be held on 1st December at the Parkmore Hotel. A deposit of £10 per person is required in order for Dawn to make the provisional booking on Friday 28th September.

ACTION: All PTA Members who wish to attend to advise Dawn and forward deposit as soon as possible.

3.4 **Press Officer** – Helen has agreed to be Press Officer again.

4 **Treasurer's Report**

Treasurer's report presented and discussed.

4.1 **Centenary Leaves** – PTA owe the School £2,000 for the leaves. Only £1,500 was accounted for. The PTA have re-claimed £500 in Gift Aid. It was agreed to fund the full amount of £2,000.

4.2 **Trustees** – The following Trustees were appointed: Fiona (Chair), Nicola D (Secretary), Lisa (Treasurer), Di, Llana, Simon, Shirley, Nicky, Kirsty, Andrew and Helen (to confirm).

4.3 Legal Issues – Received Alcohol Licences for Pamper Night and Christmas Fair. Alcohol can now be sold at both events.

New Gaming Laws have now come into effect.

4.4 Bank Signatories – Form still to be completed. **ACTION:** Di to progress.

5 After School Activities

5.1 Gym Club – Sessions for Y1 and Y2. Fifteen places filled. Glen can get someone to help, which will enable another 15 to join. Discussed who to offer the extra places to. It was agreed to offer to Y3 and Y4 from half term up to Christmas.

ACTION: - ?Lisa/Di to clarify start date with Glen and send letters advertising extra places.

5.2 It was reported that Jo and Shirley are to meet to finalise activities for the rest of the year. Ideas included:

- *Tai Chi* – Chinese Group based in Middlesbrough who will attend the School, activities include learning Mandarin, Chinese History, and Chinese Cookery.
- *Drummer Claire*
- *Club for Girls* – based on ICT;
- *Dance Fusion* – perhaps after Christmas;
- *Mini Tennis* – was popular with the ‘little people’;
- *Wildlife Club*
- *Mad Science* – some had found disappointing
- *Urban Chaos* – very good
- *Football* – Duncan volunteered to lead on this
- *Chess* – still very popular. To open up to the whole School
- *Cross Stitch*

6 Pamper Night

To be held on Thursday 4 October. Volunteers required to help set up and tidy up at the end. **ACTION:** Fiona to circulate list confirming those who had volunteered.

7 School Disco

To be held on Friday 2 November. Under 5’s (including Nursery) 5.30 pm to 6.30 pm. Older children 6:45 pm to 8.00 pm. Agreed costs as a £1 with a free glow stick.

ACTIONS:

Nicola D to book DJ

Di to check stocks of drinks/sweets/glow sticks

5.30 pm to 6.30 pm Llane/Kirsty – door
Hazel Jackie – refreshments
Fiona – floater

6.45 pm to 6.30 pm Jo/Nicola – door
Di/ Nikk/Simon – refreshments
Lisa – floater

8 **Christmas Fair**

The Christmas Fair will be held on Friday 30 November in the School Hall. Types of stalls and activities discussed in detail and volunteers taken. Need to arrange Santa and find suitable location for Grotto. Type of raffle discussed and it was agreed that tickets would be sold on the night.

ACTION: Fiona to produce spreadsheet of ideas/ownership.

9 **Any Other Business**

9.1 **Band Man** – The Swing Band that attended the Summer Fair has offered to be involved in a concert/event at the School. Discussed possibility of Valentine's Dance. Idea for the new year.

9.2 **Preston Café** – It was agreed to host an informal 'coffee morning' on Friday 2nd November at the School. **ACTION: Nikki/Jo/Lisa to host the first one. Llana to design a leaflet.**

9.3 **Chitty Chitty Bang Bang** – Andrew is trying to arrange a trip to see this show. Details to be circulated shortly.

10 **Date of Next Meeting**

- Tuesday 30 October, 8 pm
- Wednesday 21 November, 8 pm